

Hoback Water and Sewer District
Board Meeting
April 10, 2024
1:30 pm

Board Members Present

Bob Frodeman, Chair
Chris Jaubert, Vice Chair
Austin Sessions, Treasurer
Marty Camino, Secretary
Trevor Robinson

Guests Present

Wade Hirschi, CPA
Carlin Girard, Teton Conservation District

Meeting Minutes

Meeting was called to order at 1:33 pm by Bob Frodeman, Chair.

Approval of Previous Minutes

Austin Sessions moved to approve the meeting minutes from 2/14/24 and 3/13/24. Chris Jaubert seconded and the motion carried.

General

Wade Hirschi joined to provide the Board with an update that the preliminary 2025 budget is due to the county and the state by the end of May. The Board will need to schedule a budget hearing in July and publicly advertise it. As was done last year, this can be incorporated into the regularly scheduled Board meeting for that month. The adopted budget needs to be submitted to the county and state by the end of July.

There is a possibility that construction could begin before the end of the fiscal year, which is June 30, 2025. If needed, the budget can be amended within the fiscal year. Wade reminded the Board that the state's primary focus is on not exceeding the approved expenses.

Chair Report

Bob Frodeman shared a link to an online training for Public Officers from the Department of Audit, reminding fellow Board members that each of us must complete this training.

The Board discussed recent draft Bylaws, which need to be reviewed by counsel before holding a vote. Marty Camino offered to follow up with Len Carlman to get his review.

Nelson Engineering needs to have the Level II Report submitted to the District by the end of May. We have been told that things are on schedule to receive it in the next few weeks, as early as April 30. As of the last meeting with Nelson, estimated costs for a water system have gone up.

On May 7 we can expect news from Teton County about any remaining 2024 funding that will be allocated to our District.

There was a broad discussion about monthly costs and how the District can strive for a target monthly end-cost that is acceptable to the majority of members in the District . Currently owners on J-W Drive pay about \$160 a month for water, which most do not drink. Trevor Robinson reported that his monthly costs are basically free, other than electricity bills to run the pump, but Trevor's family does not drink the water. Chris pays about \$10 a month and they do drink it. The board discussed striving for a target of \$100 per month for users.

The Board discussed whether we should send an update to our constituents to update them on the latest progress. Bob offered to draft a letter. Marty suggested establishing a quarterly newsletter, or something similar, to create a routine.

Bob posed the question of whether we should be addressing a sewer system at the same time that we are dealing with the water system. This was previously discussed on several occasions. The general feeling of the Board is that we would like to deal with both issues concurrently but we are already underway with the water system and unsure of where to start with sewer.

Treasurer's Report

Bob delivered the Treasurer's report. Nelson Engineering sent an invoice for services that move beyond the Level II. We expect the final bill will leave us with some surplus. When the Level II is done, we will settle up with them. Lane LaMure technically holds the contract with Nelson for the Level II, and many of the invoices have never been made available to Board members of the District.

Other Business

None

Marty moved to adjourn the meeting. Chris seconded and the motion carried. The meeting was adjourned at 2:49 pm.