

Hoback Junction Water and Sewer District
Regular Meeting
June 11, 2025
1:30 pm

Board Members Present

Bob Frodeman, Chair
Chris Jaubert, Vice Chair
Marty Camino, Treasurer
Dan Oas, Secretary

Guests Present

Wade Hirschi, CPA

Meeting Minutes

Bob Frodeman, Chair, called the meeting to order.

Approval of Previous Minutes - There were no minutes available from the May regular meeting. Minutes were provided for the special meeting on 6/3/25.

Chris Jaubert moved to approve the 6/3/25 meeting minutes, Marty Camino seconded. The motion was approved unanimously.

FY26 Budget - Wade Hirschi discussed the draft FY26 with the Board. The budget needs to demonstrate the district's ability to collect revenue to be able to service a future loan with WWDC. The budget hearing is scheduled during the next regular meeting on 7/9/25 when the final budget will be approved.

Amendment to Nelson Agreement - The board discussed the draft amendment to the service agreement with Nelson Engineering, including best practices for processing contracts of this nature. The board decided to complete its review and approval at the July meeting and then authorize Bob to sign thereafter.

Chair Report - Bob provided updates on the most recent biweekly meeting held with Nelson Engineering. Nicole Krieger, the district's attorney, is working on an easement template. It is believed that the process of finalizing the easements is the responsibility of Nelson, but that needs to be verified in our service contract.

It was suggested that we create a master spreadsheet of all easements and paperwork needed ahead of September 1.

Bob provided an update that John Mickus resigned from the District board effective 6/10/25. Dan Oas agreed to serve as Secretary.

There was no further business.

The meeting was adjourned.

DRAFT