

Hoback Water and Sewer District
Board Meeting
May 22, 2024
1:30 pm

Board Members Present

Bob Frodeman, Chair
Chris Jaubert, Vice Chair
Austin Sessions, Treasurer
Marty Camino, Secretary
Trevor Robinson

Guests Present

Chris Peltz, Teton County Water Resources Coordinator
Wade Hirschi, CPA

Meeting Minutes

Meeting was called to order at 1:31 pm by Bob Frodeman, Chair.

Approval of Previous Minutes

Austin Sessions moved to approve the April minutes. Chris Jaubert seconded and the motion passed unanimously.

Chair Report

Bob welcomed Wade and Chris and asked Wade if he had anything to present. Wade discussed the preliminary budget. At this time it does not include any construction in the next fiscal year. We are implementing a 1 mil assessment, which is estimated to be a \$5,500-6000 assessment. July 10, 2024 at 1:30pm will be the budget hearing, open to the public.

Bob covered the required training through the Department of Audit and reminded the Board that we are required to complete it by July 1 to be eligible for state funds.

The board reviewed the recently drafted bylaws. Marty Camino moved to approve and ratify them. Chris Jaubert seconded and the motion passed unanimously.

Elections are open this fall for two of the positions. Bob is going to investigate the deadline to apply and report back, and suggests we advertise it to all members of the district.

Next is discussion around the Level II study, which we received a draft from Nelson Engineering a few days ago. Nelson staff is prepared to receive feedback on the report but cannot guarantee that it will be incorporated. Chris Peltz says the county doesn't feel prepared to provide feedback based on this draft, they need to see a more complete draft to be able to provide any feedback of substance.

In the draft report and specifically the project budget, there are three variables - yes or no on fire suppression, yes or no to include Horse Creek, and 1.5% or 3.5% loan.

Regarding the Horse Creek project from the Housing Authority, their timeline seems to be unknown and the board expressed uncertainty on whether we should include them at this stage. We will seek to get more information from them and better understand their intent.

Chris Peltz brought up the question of whether fire suppression needs to be potable water. Sounds like the county would like better clarification on that. The water district is also not identified as a party to the report, which Chris thought that was confusing. Bob clarified that the level II study began before the district was formed.

The board discussed various aspects of the report including the connection fee, and expressed a desire to do some benchmarking. Chris Peltz brought up the connection fees of \$9,900 in the Munger area for Weed and Pest, WyDOT, and others. There are around 50 ERU (equivalent residential units) for sewer only. Teton County is also working on this project, which could pull on some of the SPET funds that this board is pursuing.

Treasurer's Report

Austin is working on the budget with Wade. The preliminary budget right now includes no construction costs. Mil assessment has been included, as well as some funds from Teton County. In practice, the county would sit on those funds and then we submit invoices to them. To date there is approximately \$10,753 in the bank left from \$25,000 of grants.

Other Business

Austin moved to adjourn the meeting. Chris seconded and it passed. The meeting was adjourned at 2:39 pm.